



## **Information and fees**

**for municipal preschool provision, pedagogical care and  
after-school care in the municipality of Lund**

The fees detailed below apply from 2018-01-01

The fees are calculated as a percentage of the household's combined gross income per month:

	Child 1		Child 2		Child 3		Child 4	
	%	though no more than SEK	%	though no more than SEK	%	though no more than SEK	%	though no more than SEK
Child placed in preschool/municipal pedagogical care age 1-2 years	3%	1382	2%	922	1%	461	0%	0
Child placed in preschool/municipal pedagogical care age 3-5 years (from September)	2.4%	1106	1.6%	737	0.8%	369	0%	0
Child placed in after-school care (after-school recreation centre)/municipal pedagogical care age 6-12* years (from August)	2%	922	1%	461	0.7%	322	0%	0

\* Offered through spring term when the student is 13 years old.

### Important information about these rates

Monthly fees are calculated for each child on the basis of:

- the family/household's combined gross income
- the number of children given places
- the type of provision
- the family's youngest child to be placed in municipal or private child-care counts as child 1
- fees are charged as full-time fees only, regardless of the child's hours
- fees are charged 12 months a year

### Sibling discount

A sibling discount is given for children in the household placed in municipal or private preschool care, municipal or private pedagogical care, municipal or private after-school care.

**NB! If the household has a combined income of SEK 46 080 (from 180101) or more, the maximum fee always has to be paid and no details of income need be submitted. The fee will be adjusted on annual basis.**

## Information and forms

Forms can be obtained from the schools offices, municipal preschools, municipal pedagogical care, after-school care, one-stop-shops and the municipality website at [www.lund.se](http://www.lund.se). For further information contact the schools office.

Schools Office

Tel 046-358321, 046-356550, 046-356756, 046-358244, 046-358376

## Types of provision

- **Preschool** for children age 1-5 (6) years
- **General preschool** for children age 3-5 years. General preschool is offered from the autumn term of the year the child turns three. This provision is free of charge 15 hours a week during term time (compulsory school terms). No meals are included.
- **Municipal pedagogical care** (family day nursery) for children aged 1-12 years in a childminder's home
- **After-school care** (after-school recreation centre) for children age 6-12 years

## Opening hours

- **Preschool** hours are mainly 06.30-18.30.
- **Municipal pedagogical care** (family day nursery) hours are mainly 06.30-18.30.
- **After-school care** (after-school recreation centre) hours are mainly 06.30-18.30.
- **On Saturdays, Sundays, public holidays and Midsummer's Eve, Christmas Eve and New Year's Eve, and the days before Easter and Whitsun, all facilities are closed.**
- **Children who need supervision at times other than the opening hours detailed above will be offered a place at the Röda Stugan preschool. Further information on the Röda Stugan preschool is available at [www.lund.se/sv/Forskolor/Forskola-RodaStugan](http://www.lund.se/sv/Forskolor/Forskola-RodaStugan).**
- **Skills development/planning days.** Each facility may be closed for four days each year for skills development and planning. Children who require care on these days are offered care at another preschool, after-school care centre or municipal pedagogical care.

## **Entitlement to a place at preschool or to after-school care**

According to the Swedish Education Act chap. 2a, §1, "Each municipality shall be responsible for ensuring that children resident in Sweden and whose permanent abode is in the municipality are offered pre-schooling and welfare for schoolchildren. The activities may also be provided by the private sector.

Pre-schooling relates to children who do not attend school.

Welfare for schoolchildren relates to children attending school up to and including the age of 12."

According to the Education Act chap. 2a, §6, "Pre-schooling and welfare for schoolchildren shall be provided to the extent required, taking into account the parents' work or studies and the child's own needs.

Pre-schooling shall be provided for children above the age of one. Children who are below the age of one shall be provided with pre-schooling if the child is covered by §9."

- **Children age 1-5 (6) years of parents on parental leave or who are unemployed**

Children age 1-5 (6) of parents on parental leave are entitled to a preschool place or a place in municipal pedagogical care (family day group) during the hours 09.00-14.00. In pedagogical care (family day nursery) these children are entitled to 25 hours a week, extended by agreement with the childminder.

In the first month following the birth of a sibling, there is an option to make use of hours beyond the usual 09.00-14.00.

Children of parents on parental leave may, if the parent so wishes, request a **suspension** in using the place and will then pay no fee. Parental leave, in this case, refers to leave for the child who is not in child-care. **Suspension** may only be requested once for each child/sibling. The suspension must cover at least 2 months and must be applied for 2 months in advance.

- **Children age 1-5 (6) years of parents who are unemployed/seeking employment**

Children age 1-5 (6) of parents who are unemployed/seeking employment are entitled to a preschool place and a place in pedagogical care (family day group) during the hours 09.00-14.00. In pedagogical care (family day nursery) children of parents who are unemployed/seeking employment are entitled to 25 hours a week, extended by agreement with the childminder.

The hours may be increased when the parent obtains employment, either permanent or temporary. Changes of situation are to be reported immediately to the preschool/municipal pedagogical care provider.

- **Children age 6-12 years of parents on parental leave who are unemployed/seeking employment**

Children age 6-12 years of parents on parental leave or who are seeking employment/are unemployed are not entitled to a place but may, depending on available places, retain their after-school care place.

- **Children age 6 years**

Parents of children who are age 6 years can choose between preschool provision, municipal pedagogical care (family day nursery/family day group), preschool class or compulsory school. Preschool class and compulsory school provision are free of charge. Children who are age 6 years whose parents choose to keep them at preschool are offered, during term time, pedagogical care during the hours 09.00-14.00 free of charge. If the child requires more hours, an after-school care fee (after-school recreation centre) is payable.

- **Children in need of special support**

Children who for physical, psychological or other reasons need special support for their development must, in accordance with the Education Act chap. 2a, §9, be offered a preschool place or a place in after-school care (after-school recreation centre).

Children aged between 1 and 5 years who need special support are entitled to pedagogical care free of charge 15 hours a week. A child who requires more hours will pay an after-school care fee (after-school recreation centre fee).

Children aged between 6 and 10 years pay an after-school care fee (after-school recreation centre fee).

Children who are age 10 years or older and who are among those covered by the Swedish Act Concerning Support and Service for Persons with Certain Functional Impairments (LSS) are exempt from fees from 1 September of the year the child turns 10.

- **Children on school holiday**

During the school summer holiday, children up to age 12 who do not have an after-school care place are permitted to take part in summer holiday activities within after-school care (after-school recreation centre) aimed at 6-9 year olds. The fees for summer holiday activities are 25% per week of the monthly fees for after-school care (after-school recreation centre) aimed at 6-9 year olds. A binding application must be submitted no later than 1 May or another date determined by the relevant school administration.

- **Chart of children's hours**

A chart of children's hours is submitted to the preschool, after-school care or municipal pedagogical care (family day nursery/family day group) as a basis for pedagogical planning.

## **Income details**

- **Income details are to be submitted**

- when the child is offered a place
- at the request of each school office
- if the income of the household/family changes
- in the event of a change to income, the new income details **must** be submitted immediately.

**Any family/household that does not submit the requested income details will be charged the maximum fees.**

- **Family/household**

Two adults living together who are registered at the same address count as a family/household, regardless of whether or not they are married to each other, or whether or not they have children, together or otherwise. Spouses or partners in a civil partnership are always jointly responsible for child care fees regardless of whether or not they are registered at the same address. For children who reside alternately with either parent, fees are calculated on the basis of the income of the household where the child is registered, i.e. only one parent's income counts. Bills are always sent to the child's registered address.

- **What counts as income**

Fees are based on the family's estimated gross annual income divided by 12 months. Gross annual income refers to salary before tax and other taxable income included in "employment" (on the tax return) as well as profits included in "business" (on the tax return).

Income earned outside Sweden counts as income and is converted into Swedish currency.

Examples of income are:

- salary and other pay for employment
- remuneration
- sickness benefit
- parents' allowance
- unemployment benefit
- scholarships
- training grant for vocational training courses
- allowance for families of those performing national service
- daily wages for refresher courses for those performing national service
- foster parents' remuneration

## **Monthly account**

The first calendar month is free of charge regardless of the day of the month on which the child begins. When transferring from preschool provision to after-school care, the after-school care fee is payable from 1 August. A child who has been enrolled in a municipal facility in the last 6 months is not entitled to another free first month. A child who returns to their place following a suspension due to parental leave is not entitled to another free first month. Billing is for the present month. Bills are issued around the 20th of each month. Fees are charged for all twelve months of the year.

If the fees have not been paid by the prescribed due date, Lund Municipality's debt collection division will send a reminder 10 days after the due date. After 25 days, a debt collection demand will be sent out with information on the debt and offering a payment plan. It is possible to apply for financial assistance from the social welfare secretary in accordance with §6 of the Swedish Social Services Act.

## **Other information**

### **Giving up a place**

For preschool provision and municipal pedagogical care (family day nursery/family day group), three calendar months' notice must be given of the intention to give up a place, calculated from the date the notice form reaches the schools office.

For after-school care (after-school recreation centre/after-school club), the required notice is the present month plus one month from the date the notice form reaches the schools office. During the period of notice, the Municipality is entitled to take fees regardless of whether or not the place is being used.

The entire fee is charged for the final calendar month regardless of the date of the month on which the child finishes. In the event of a move to another municipality, the entitlement to a place in Lund Municipality ceases.

### **Deduction for sickness**

A deduction from the fees will be granted if the child is ill for more than 10 successive calendar days. The deduction is granted from the 11th day of illness for the relevant number of days. The illness must be confirmed with a medical certificate.

In the event of closure due to contagion, the sickness deduction will be granted from day one. The deduction will be adjusted afterwards at 3% of the monthly fee per day of absence.